Project application form

**Standard grants**

*Note: please do not exceed more than 400 words for every question. You are welcome to provide shorter answers.*

1. **Description of an applicant**
	1. Here we want to know who submits the application, whether it is an initiative group or an organization. Include your vision, mandate, and if there are any links or materials.
2. **Previous experience of the applicant**
	1. Here we want to know relevant previous experience of the applicant, if any, in the thematic area of project application, as well as results achieved in the past.
3. **Problem description**
	1. Here we want to know how the applicant would describe the problem which the project seeks to target and why said problem is identified as an issue by the applicant
4. **Project summary**
	1. Here we want a description of the proposed project, its aim, goals and main activities, duration, as well as who will implement the project.
5. **Stakeholders’ analysis**
	1. Here we want to know, who will be involved in the project, be it other partners, external experts, target groups, or final beneficiaries
6. **Strategic component**
	1. Here we want to know why this project proposal cannot be funded by local, national or international donors.
	2. Why the project proposal is considered innovative and strategic in applicant’s thematic working area
7. **Monitoring and documentation of project’s activities and results**
	1. Here we want to know how monitoring of main project activities will take place, as well as their documentation? What methods will be used?
8. **Sustainability**
	1. Here we want to know how/whether the project will be sustained after it is over. Are there any foreseen synergies with other projects/initiatives, or potentially continuation of scale-up of project activities/results?
9. **Risks**
	1. Here we want to know of any risk factors which could impact on your project and how you seek to mitigate these